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MEMORANDUM

TO: Planning Commission

From: Greg Dutton 
Planning and Development Review Department

Date: August 6, 2013

**RE: Postponement of "Code Amendment – LO Off-Site Accessory Parking"
(PUBLIC HEARING)**

Staff is requesting a postponement of public hearing of the following code amendment from the August 13, 2013, Planning Commission meeting to the September 24, 2013 Planning Commission agenda.

Consider an ordinance amending Chapter 25 of the City Code to make off-site accessory parking a conditional use in the Limited Office (LO) zoning district.

The postponement will allow: additional time for the Codes and Ordinances Subcommittee to review the item.